# Florida Children and Youth Cabinet

Technology Workgroup

**August 7, 2018**

**3:00 p.m. - 5:00 p.m. EST**

Department of Children and Families

Building 1, Room 132

1317 Winewood Blvd., Tallahassee, FL 32399

**Join by Phone: 1-888-670-3525; Conference ID: 450-816-1561**

# **Meeting Summary**

Note: The following is a summary of the highlights of the proceedings and is not intended to be construed as a transcript. To obtain meeting materials, please visit www.flgov.com/childrens- cabinet.

**Attendance Summary**

**Florida Children and Youth Cabinet Technology Workgroup members and guests in attendance**:

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| * Victoria Zepp, Chair of Technology Workgroup
* Zack Gibson, Governor’s Office of Adoption and Child Adoption
* Cyndy Loomis, Florida Technology Council
* Merrio Tornilla, Agency for State Technology
 | * Joe Wright, Department of Health
* Drew Richardson, Department of Health
* Karen Sutterfield, Department of Health
* Joe Vastola. Department of Children and Families
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**Member Representatives and Participants via Phone**:

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| * Dawn Creamer, Department of Education
* Burt Walsh, Agency for State Technology
* Melanie May, Office of Early Learning
 | * Heidi Fox, Agency for Health Care Administration
 | * Steve Davis, Agency for Persons with Disabilities
* Heidi Fox, Agency for Healthcare Administration
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**Staff**:

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| * Lindsey Zander, Executive Director
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Meeting Start Time: 3:00 p.m.

Meeting End Time: 4:50 p.m.

## **Call to Order and Welcome**

Chair Victoria Zepp called the Florida Children and Youth Cabinet (CYC) Technology Workgroup (Workgroup) meeting to order and welcomed everyone in attendance. Chair Zepp mentioned the Dr. Vincent Felitti “Think Tank” on Adverse Childhood Experiences to be held on Monday, August 6th, as well as the CYC meeting to be held on Tuesday, August 7th in Naples, Florida.

Chair Zepp also mentioned the integrated data system and that Children’s Services Council of Broward County and Third Sector Capital Partners will be presenting at the CYC meeting. The purpose of their presentation is to spur more thinking around how data and feedback loops with providers can be deployed to promote responsive services that continually improve outcomes.

## Presentation on the Children and Youth Cabinet Interagency Agreement

 Chair Zepp introduced Director Zack Gibson of the Governor’s Office of Adoption and Child Protection who presented to the Workgroup on the CYC’s Interagency Agreement.

Director Gibson provided background information on the Interagency Agreement which was developed by the CYC’s Communications sub-workgroup. The purpose of the agreement is to coordinate services and support for Children in Florida, and to collaborate on developing necessary local and statewide resources for children being serviced by multiple agencies to advance the statutory charge of the Cabinet. The original interagency agreement was established in 2012 and in effect through 2017. The Interagency Agreement was originally a five-year agreement, and it was updated and renewed for 2017-2022.

The Department of Children and Families currently serves as the lead agency and convenes monthly meetings at the local, regional and state levels, submits monthly reports and summarizes information to be presented at each CYC meeting as determined by the Chair of the Cabinet.

Director Gibson discussed the Process Framework visual which portrays the escalation process of a case in the event that the case cannot be resolved and needs to be moved to the next level of review. The purpose of the monthly meetings is to address case-specific issues and to highlight initiatives and public awareness going on in order to promote communication and collaboration.

Joe Wright of the Department of Health asked for real-life examples of cases that would go through the process framework review process. Director Gibson provided an example of a child that touches both the Department of Juvenile Justice as well as the Department of Children and Families. He explained that this agreement provides protocols that would allow for the facilitation of these agencies to come together to determine a plan of action - to discuss with family different supports that they may need when the child returns to the home so that the child doesn’t end back up in the system.

Joe Wright asked the purpose of the survey, or the Case Report Form. Director Gibson explained that the purpose is to identify the types of cases that are being reviewed, the agencies that are involved, the key issues looking to be addressed, how is it being addressed, and whether or not funding ties exist to the resolve of any of these cases.

Heidi Fox of the Agency for Health Care Administration (AHCA) wanted to know if there was someone designated from each agency as the contact person on the different teams (local, regional, etc.) Director Gibson indicated that there is a state level representative from each agency. He stated that at the local and regional levels, it isn’t as defined. For AHCA, there is no definitive person, but they can send an email to AHCA when they have a case that requires the agency’s assistance. Across the state agencies, there is typically a liaison that will escalate any cases.

Cyndy Loomis of the Florida Technology Council provided some background information on the Technology Council. She said the Council is a technology association made up of various vendors across the state that advocate for good public policy on behalf of the State of Florida.

Director Gibson mentioned the creation of a dashboard for the CYC website that would allow access to links relating to children from prenatal to transition to adulthood. Access to this information would allow folks to do things such as write grants or access information to help inform their work. Other useful information that could be listed on the dashboard is the KIDS COUNT Data Book. Chair Zepp mentioned that she’s met with the Governor’s office and the webmaster and noted they have gotten permission to modify the website.

Joe Wright asked what other sub workgroups fall under the Children and Youth Cabinet’s purview: Suicide Prevention Taskforce, Communications Workgroup, and the Technology Workgroup. Joe suggested that the people who know the business subject matter typically get together and brainstorm their ideas; they then determine a charge. He noted that the technology people aren’t necessarily a part of that world. The typical process is to come up with the idea, have a charge, then secure funding and communicate with technology people to figure out how to make the idea come to life. He said if the charge is brought to the technology folks, they can help make it happen, rather than the other way around (having the Technology folks go to the business folks saying here’s what you should be doing.)

**Next Steps**

**Action Item 1**: Lindsey Zander to send Interagency Agreement to Technology Workgroup members.

**Action Item 2:** Lindsey Zander to send out Third Sector Partners and CSC Broward presentation to Technology Workgroup members.

**Closing**

The next Technology Workgroup meeting is to be determined.

# Adjournment

The meeting was adjourned at 4:50 p.m.